



## Mothers' Milk Bank at Austin

### Volunteer Information Form

(Please answer all questions on both sides of form)

Office Use Only:

- Database
- Volunteer list
- Start date:

TODAY'S DATE \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE (home) \_\_\_\_\_ (other) \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

OCCUPATION \_\_\_\_\_ EMPLOYER/SCHOOL \_\_\_\_\_

Emergency Phone & Contact \_\_\_\_\_

1) How did you hear about the Milk Bank?

2) What do you hope to learn or gain from your experience with the Milk Bank?

3) What special talents, hobbies, school activities or interests do you have that might be beneficial to your volunteering?

4) Have you volunteered in the past? If so, where?

5) Are your volunteer hours required?

School Credit/Community Service \_\_\_\_\_ #Hrs \_\_\_\_\_

Court-ordered Community Service \_\_\_\_\_ #Hrs \_\_\_\_\_

Other:

**ONGOING VOLUNTEER OPPORTUNITIES** (Please check the following areas of interest and rank your first two preferences.)

\_\_\_\_\_ Pasteurizing milk/Lab support - Work in teams; defrosted milk is pooled, mixed, poured into glass bottles and pasteurized; involves standing for up to 3 hours and lifting flasks full of milk. HOURS: Needs vary by day of the week. Check with communications & volunteer coordinator. We ask that you come in for a shift of 2-3 hours at a time.

\_\_\_\_\_ --Milk logging: Assist with entering tracking information on donor milk into our data management system. HOURS: Any Monday through Friday, 9am-5pm. We ask that you come in for a shift of 2-3 hours at a time.

\_\_\_\_\_ Office Helper --Assist with phone calls, data entry, photocopying, correspondence, filing, log milk, etc. HOURS: Any Monday through Friday, 9am-5pm.

\_\_\_\_\_ Donor milk transporter in Austin and surrounding area--Deliver milk to hospital nurseries, pick up milk from donor mothers and local milk depots; requires some lifting of coolers full of milk.

\_\_\_\_\_ Donor milk transporter for Houston, Waco, Corpus Christi and San Antonio etc.-- pick up milk from Milk Depots or out of town donor mothers; may be done any day of the week in conjunction with a visit or business trip, but milk must be delivered promptly to the Austin milk bank; requires some lifting; weekly, bi-weekly and monthly opportunities

**OCCASIONAL/SPECIAL EVENT OPPORTUNITIES**

\_\_\_\_\_ Public Relations/Marketing – Writing and graphic design skills helpful

\_\_\_\_\_ Outreach Volunteer- Staff a booth at community festivals or health fairs; present the Milk Bank's needs to interested organizations

\_\_\_\_\_ Computer/Network Support, social media, updating Webpage

\_\_\_\_\_ Special Events

**PLEASE WRITE IN SPECIFIC HOURS THAT MIGHT FIT YOUR SCHEDULE.**

Monday \_\_\_\_\_ Thursday \_\_\_\_\_

Tuesday \_\_\_\_\_ Friday \_\_\_\_\_

Wednesday \_\_\_\_\_

Weekly \_\_\_\_\_ Bi-weekly \_\_\_\_\_ Monthly \_\_\_\_\_

*Thank you for sharing your time and experience*

***to help sick and fragile babies thrive!***

www.milkbank.org



**Mothers' Milk Bank at Austin**

***Volunteer Confidentiality Agreement***

The Mothers' Milk Bank at Austin maintains files on both donors and recipients that contain personal and medical information of a private nature. In your work as a volunteer or student you will have access to these files. In order to protect the privacy of our donors and recipients, we ask that you not discuss outside of the milk bank office the names or any identifying characteristics of our donors and recipients as well as any information contained in the files.

I agree to maintain the confidentiality of Milk Bank donors and recipients.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_